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<b>In Absentia Parole</b>	<b>ACA Standards: 3-3193 3-3194, 4-APPFS-2C-02</b>		
<b>Justin Jones, Director</b> <b>Oklahoma Department of Corrections</b>		<b>Signature on File</b>	

## In Absentia Parole

### I. Eligibility

Any person convicted and sentenced by a court of the State of Oklahoma who is subsequently relinquished to the custody of another state or federal authority is eligible for parole consideration under the provisions of 57 O.S. § 332.7. An Oklahoma sentence must be concurrent to the sentence being served in the other jurisdiction.

### II. Procedures (3-3194, 4-APPFS-2C-02)

#### A. Offender Responsibility

The offender must submit an application to determine eligibility for parole consideration to the Pardon and Parole Board. Upon the granting of an in absentia parole, the supervising district will obtain a permanent DOC number in accordance with [OP-060212](#) entitled "Maintenance and Access of Offender Records."

#### B. Home Offer Verification (3-3193, 4-APPFS-2C-02)

Probation and parole will conduct verification of proposed home offer when the offender has no detainers or consecutive cases, and has fewer than 90 days of incarceration remaining after the Oklahoma parole docket date. Home offer verifications will only be completed for offenders who plan to reside in the State of Oklahoma upon parole.

#### C. Notification

1. Upon notification that an offender has been granted in absentia parole by the Governor of the State of Oklahoma, the Pardon and Parole Board will forward the following documents to the supervising probation and parole office:

- a. Certified or notarized copies of all relevant judgment and sentence (J&S) documents;
  - b. Five copies of the signed certificate of parole;
  - c. A copy of the FBI rap sheet (if available);
  - d. A copy of the parole investigation; and
  - e. A memorandum listing the offender's current location, projected release date, and the name and telephone number of a contact person at the offender's facility.
2. If the offender plans to reside in Oklahoma, the above information will be sent to the probation and parole office governing the county of residence.
  3. If the offender plans to reside out-of-state, will proceed to a detainer or consecutive case, or will remain incarcerated in the foreign jurisdiction for more than 90 days, the information will be sent to the probation and parole office governing the county of conviction.

### III. References

Policy Statement No. P-160100 entitled "Responsibilities of Probation and Parole"

OP-060212 entitled "Maintenance and Access of Offender Records"

57 O.S. § 332.7

### IV. Action

The district supervisors are responsible for compliance with this procedure.

The deputy director of Community Corrections is responsible for the annual review and revisions.

Any exceptions to this procedure will require prior written approval from the director.

This procedure is effective as indicated.

Replaced: Operations Memorandum OP-160105 entitled "In Absentia Parole" dated July 31, 2007

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