

OKLAHOMA BOARD OF CORRECTIONS MEETING MINUTES

Department of Corrections

Location: Joseph Harp Correctional Center

16161 Moffat Road

Lexington, Oklahoma

Date/Time: Friday, May 19, 2006 – 1:00 p.m.

I. OPENING

Chairman Robert Rainey of the Oklahoma Board of Corrections called the May 19, 2006 meeting to order at 1:09 p.m. and thanked all for attending. He thanked the Joseph Harp Correctional Center (JHCC) staff for the reception and tour, as well as, the opportunity to meet with correctional officers, maintenance staff and others. The clerk was asked to call roll. Members present at roll call reflected a quorum was present.

Ernest Godlove
David C. Henneke
Beverly Young

Ted Logan
Robert Rainey

Mark Luttrull
Earnest Ware

II. APPROVAL OF APRIL 27, 2006 BOARD MEETING MINUTES

Chairman Rainey sought a motion for approval of the April 27, 2006 Board Meeting Minutes. Mr. Henneke made the motion with a second by Mr. Ware. Results of roll call: Mr. Godlove, yes; Mr. Henneke, yes; Mr. Logan, yes; Mr. Luttrull, yes; Mr. Rainey, yes; Mr. Ware, yes; and Ms. Young, yes.

III. OLD BUSINESS

None reported on agenda.

IV. WARDEN'S COMMENTS/TOUR OF FACILITY

Warden Mike Addison welcomed Board of Correction Members and Director Jones to JHCC. He provided an information sheet on the new American Disability Act (ADA) building that is on line and offered a brief tour of the mental health unit. Chairman Rainey invited everyone in attendance to participate in the tour and recessed the meeting at 1:15 pm. The meeting reconvened at 1:30 p.m. Chairman Rainey stated due to construction and safety issues they were unable to tour the ADA building. It is a 5.5 million dollar project on going, funded by both federal and state funds. The projected completion date is October 2006. It is approximately 35,000 square feet and will house 262 inmates. We remain about \$3 million short to be able to operate on an annual basis. This was recently the subject of an international news publication, The Wall Street Journal, which made the front page in this area and he urged others to consider reading it. It is unusual that we have a state facility in national news.

V. DIRECTOR'S COMMENTS

Director Jones stated every month is busy in corrections. Last week was Correctional Officers' Week which is a national event and we were very fortunate to honor six (6) of our best in uniform at the State Capitol on both the House and Senate side. We were honored to have five of seven Board Members in attendance. The state has been busy with correctional audits with American

Correctional Association (ACA). Facilities are required to have 100% mandatory or they fail the audit. The facilities audited met the 100% mandatory in the last month, with Mack Alford Correctional Center scoring 99.5% rate on their non mandatory and William Key Correctional Center and James Crabtree scoring 100% on their non mandatory. That simply means they made 100% on both mandatory and non mandatory and we continue to lead the nation with our audits with the ACA. We opened a new contract with the Creek County Jail in the past 30 days and now have DOC inmates going there. DOC employees are always on the look out to add to charities and to assist others with our charitable contributions and work. We recently had a book fair for the Christmas Connection which raised \$1,489. In the Enid area, we are continuing partnership with Career Tech. Mike Carr and Vicki Eshelman are working with Career Tech and Dom Garrison to do some programming for probationers to help with their funding to attend Career Tech, which will hopefully reduce recidivism and keep them from being revoked in the future. Lawton Community Corrections Center graduated nine inmates from the Drug and Alcohol Treatment Program. This program is in the top 12% across the nation as far as survival rates and longitudinal studies showing it reduces recidivism remarkably. Medical Services Unit had a legislative initiative signed by the Governor, to allow certified medical assistants to supplement for nursing staff. Hopefully, this will be a cost savings in the near future. We've held Drug Interdiction Training Workshops around the agency and done some collaboration with Valley Hope and other agencies looking at our drug treatment programs around the state. We recently did another survival analysis looking at reducing recidivism and Northeast Oklahoma Correctional Center had a survival rate after 42 months of 74.1%, which is great compared to the rest of the nation. Several BOC members and DOC staff members attended the 1st Annual Oklahoma Baptist Prison Ministry Convention held at Mt. Zion on Kelly Avenue in Oklahoma City. This was an effort to recruit more mentors and volunteers in our faith based programs to work with our offenders and their families. The second meeting of the Non-Violence Race Relations Task Force was held. This is an ongoing effort that is expected to expand to the rest of the state.

VI. APPROVAL OF RODEO CONTRACT

Deputy Director of Institutions and Constructions Bobby Boone addressed the Board regarding the approval of the rodeo contract. It is somewhat different than those in the past. Changes were made to try to get more of the department's expenses counted toward rodeo expenses. Page 2 clarifies the roll of the employee fund of Jackie Brannon Correctional Center and Oklahoma State Penitentiary in regard to a concession stand and t-shirt sales. These profits will go directly to the employee funds and will not be shared with the Chamber of Commerce. Page 3 explains the NIC security checks on all volunteers who get a background check prior to coming on the grounds and receiving a badge. The Governor's box is sold for \$2,500 and the warden's box has sold for \$1,500. The main change is the date which will be August 18 & 19, to get away from Labor Day weekend. Mr. Henneke questioned the concessions, and how we know we get our fair share of the money. Mr. Boone replied in the past it's been divided out with the local Jaycee Chapter. The Jaycees are volunteers and they share the profits of the concessions. There may be some holes in it, but at this late date there is nothing we can do differently. Mr. Henneke asked if we have any input on recommendations or cost regarding the total budget. If we feel they are spending too much money and we are not making any money, after a few years of this, what can we do as far as having some input? Mr. Boone said Wardens Sirmons and Province both sit on that board so we do have a lot to say about the expenses. One thing he stressed to the Chamber was that expenses were way to high and we needed to look at making a profit. They have dropped advertisement from \$23,000 to less than \$18,000. Our people are voting members and have input. Chairman Rainey advised the contract was discussed in the executive committee earlier today and although it is not a perfect agreement, it is a huge leap forward from the past where the agency would have taken on a \$50-\$60,000 liability. Now we are sharing net profits with the Chamber co-equally and sharing the responsibilities. The Executive Committee recommended it to the Board for approval with some reservations all of which were articulated earlier. The committee

would like to see the contract tightened up next year, regarding the liability issues. Mr. Boone advised they had also added steps for an after action audit of the Rodeo.

Chairman Rainey entertained a motion to approve the inter-local cooperative agreement between the Oklahoma Department of Corrections and the City of McAlester regarding the 2006 rodeo. Mr. Logan made the motion with a second by Mr. Henneke. Results of roll call: Mr. Godlove, yes; Mr. Henneke, yes; Mr. Logan, yes; Mr. Luttrull, yes; Mr. Rainey, yes; Mr. Ware, yes; and Ms. Young, yes.

VII. POPULATION UPDATE

Deputy Director of Institutions and Classification Ken Klingler presented the population update as of May 1. The current total system inmate population is 24,223. The same population this time last year was 23,809; an increase of 414. Total incarcerated inmate population is currently 23,502. The population as of this date last year was 23,177; for a total change of 325. DOC facilities current population is 17,074. At this same time last year it was 17,060; for an increase of 14. Private Prison population currently is at 4,645. That population at this time last year was 4,573; for an increase of 72. County jail contracts current population is 519, compared to last year at 394; for an increase of 125. County jail back up as of May 1, was 1,386. This same time last year the back up was 1,420; for a decrease of 34. Halfway House population is 1,264. Last year the population was 1,150 for an increase of 114. In Probation and Parole there are 29,462 on probation and 4,288 on parole. The Pardon and Parole Board reviewed 589 packets of which 433 were denied and 156 forwarded for a 26.49 % recommendation rate. For the month of April, the Governor reviewed 164, approved 120, and denied 44; for a 73.1% approval rate. Total system population is 57,973. At this time last year it was 57,629; for an increase of 344.

We have two (2) available male beds at maximum security. At medium we have 16. At minimum we have 20. At community, HWH, and GPS we have 50; for a total of 88 beds for the director's use in dealing with the male population.

For the female population, there are no maximum security beds available. There are three (3) medium, one (1) minimum and 16 in community for a total of 20. Totaling male and female beds, we currently have 108 available beds.

Due to interest in the number of receptions cancelled each week, Mr. Klingler will now report those numbers. Tulsa County was cancelled on May 2, with 32 males and four females to accommodate Oklahoma County which was close to 700 holding. Blaine County was cancelled on May 3, with four males due to no beds available. Pottowatomie and Bryan Counties were cancelled on May 4, with 17 inmates due to no beds in A&R. On May 5, Creek County was cancelled with 10 inmates and Ottawa County with 4 males, due to no beds. Creek County was cancelled again on May 12, with 10 inmates due to no beds available. Total cancelled for the month was 73 males and 5 females.

Mr. Luttrull questioned how we go over 100% in medium security private prison beds as reflected on page 1 without having to approve capacities. Mr. Klingler advised DOC has availability of beds to fluctuate. On a daily basis we have to negotiate that bed space or we have no place to go, Mr. Luturull asked if we are within the confines of state law. Mr. Klingler advised he has no authority to do anything without notifying the Director through Mr. Evans. We are in compliance with all state fire marshal regulations.

VIII. BUDGET UPDATE

Jim Harris, Administrator of Finance and Accounting, presented the budget update. The trending report provides comparative information about current trending expenditures compared to the revised FY 2006 Budget Work Program (BWP). The revised BWP funds 4,737 FTE. As of May 8, we had 4,720 FTE filled positions. He referred to Page 4 of the summary analysis. Looking at net payroll budget available to cover trended operating expenses last month we were in the hole by (\$64,657). This month after reserves the department is trending \$159,104.

Contract bed expenditure trends last month had a trending surplus of around \$545,000. That trending surplus has decreased some primarily due to continued costs of payment related to growth and jail back up beds. That trended surplus is now around \$309,000.

Medical Services trending grew significantly during the month of April by about \$651,000. Last month it was trending about \$282,000. This month it is trending about (\$369,000) deficit amount. Those growth trends are caused mostly by pharmacy and medical supplies, Lindsay Hospital and related emergency costs, and of course outside medical care. As a result, when pooling the surplus and deficit together, we are still trending a \$99,517 surplus. It does appear we are going to complete the year in the black.

IX. CITIZENS UNITED FOR THE REHABILITATION OF ERRANTS

Chairman Rainey noted that Lynn Powell, President of OK-CURE, has rarely missed a meeting and welcomed her to make her presentation. Chairman Rainey stated we are urging volunteer organizations and other stakeholders to make presentation to not only inform the Board but to keep those present informed on the things they are helping us do as an agency to fulfill our mission.

Ms. Powell thanked him for the opportunity to speak and referenced the handouts she had provided to give an idea of what OK-CURE does. CURE was formed in the 1970's by a priest and former nun in the State of Texas. It was taken nationally in the 80's and OK-CURE was formed in 1990. The first international meeting was held one month after 911 in New York, and it was interesting to be there at that time. In addition to the state organizations, there are special CURE groups; federal sex offenders, lifers and death row. OK-CURE has worked with other groups and has been recognized with honors. Ms. Powell has been appointed to the Oklahoma Advisory Board to the U.S. Commission on Civil Rights due to the work she has done with CURE. Their hope is to educate families on the rules within DOC and explain the consequences of rules being broken. They also track bills for families and faith based groups trying to educate them on how bills become law. This summer Ms. Powell is working with Girl Scouts Behind Bars to educate them and their mothers on how bills become law and how to become active in the political party of their choice. OK-CURE has repeatedly worked to try to lower phone rates. In 2000 they had their first National Campaign and have another one going on now that will run for approximately ten months. Director Jones may have already started receiving some of the letters. The first month the letters go to the director and to the state representative or senator; the State Attorney General's office and to the Corporation Commissioner. A sample letter was provided. Oklahoma is in the top ten of the most expensive phone rates in the nation, so they are hopeful of lowering the rates. A federal bill has been introduced, HR 4466, that would get the FCC involved in the prison phone calls. They have worked on parole packets and referenced the sample in the packet of how they advise the families to put together parole packets. Parole Board members have advised they are glad to see that because it makes it easier for them to handle when reviewing each inmate's case. The packet also includes information on how to get health care while in prison. It would be of use to help the inmates and staff by educating the inmates on what they need to be telling the doctor. Thoughts on getting out, helps

advise the families and the offenders on what to expect when they get out because there has been so many changes in the family dynamics and gives them ideas on how to deal with one another. She suggested DOC might want to use it as part of their re-entry program. She also advised the Federal bill HR 1704 for the second chance is coming up for committee vote this week and suggested they contact their congressmen and advise them to support the re-entry programs. They provide websites to families to get information. Not only is there OK-CURE, All of Us or None, Methodist Church Criminal Justice of Mercy Mission, they have website information for state agencies that could possibly help them, and that are linked from their website. They publish a Quarterly newsletter. She provided the page to the Board that has the break down of parole and gives the figures for all of last year. The first 4 months of this year, the Governor has only signed 244 paroles to the street, that's about half of what last year's figures were at this time. She encouraged them to get the Governor out of the parole process so it wouldn't be political. During an election year paroles always go down. Oklahoma is the only state in the nation that the Governor is involved in the parole process in the way they are in Oklahoma.

Mr. Lutrull asked a question in regard to the second phone contract submitted. Director Jones responded it went back to Department of Central Services (DCS) as they wanted to change some of the criteria in the phone bids to get a lower rate for the customer and do things in lieu of any legislation or mandates. They changed enough in the specs of the proposed bid that it does require totally going back out to accept new bids all over again. That is in the process with DCS. DOC was in the process of trying to lock in and advise the potential bidders that we were not interested in receiving a higher rate of return for the agency to go into the revolving fund. There are other things in the original bid specs DOC felt like encouraged bidders to come in at a higher rate. Those things were taken out and we did enough retooling that DCS advised we had to redo the bid process. We are in the process of doing that, so we have only extended the current contractor until that is finished.

Ms. Powell was pleased to hear that Oklahoma was not in it for the benefits, because most are interested in what she called "kick back" to the state. She advised Nebraska is the only state that does not make a profit off their phones. Their hook up is only a quarter where ours are \$3 to \$4. Their phone rates are through AT&T, and they have all the security you would want on your phones, so it is something that can be done cheaper than what we've had in the past. OK-CURE would also like to see if there are pre paid phones at cheaper rates. A few years ago, DOC offered pre-paid phones but the families advised her the rates were the same as collect calls, so they were not beneficial to the families.

X. LEGISLATIVE UPDATE

Legislative Liaison Neville Massie provided the legislative update. The packet contains two documents, the first is the update on the agency's legislative initiatives. DOC had 24 initiatives filed, 9 have not survived the process. We are still pursuing eleven (11) initiatives which are in three bills; two of which are rather large and were collapsed from several single item bills. All of those are in conference committee and there is no further status on these. Of the four bills to date that have been signed, HB 2518 allows our medical staff to use a new position; HB 2660 protects our medical professionals who may participate in the execution process. HB 2661 was the OCI initiative that would allow them to purchase some materials for their pre-fab homes that would allow that process to be expedited. SB 1539 reverses the bill passed last year that transferred probation fee collection to court clerks. Collection has been returned to us, which keeps us from losing approximately \$5 million, had it remained as it was last year. The second document is the standard document of all the bills DOC is tracking. She mentioned SB 1867 which is the bill that would allow our agency to place maximum security inmates in private prisons. It was signed by the Governor on Monday of this week. It does not have an emergency clause, so obviously we will be waiting for the ability to place

those inmates. SB 1938 is the bill that would raise the per diem rate for county jails from \$24 to \$30. That is in conference but we have pointed out the cost to our agency should this bill pass. That financial impact has been provided as needed. SB 1964 is the bill that limits the Board's authority on providing fiscal impacts. There has been no activity since the 13th on that when the House amendments were read. At this point, it is still pending.

Chairman Rainey asked Earnest Ware, Ted Logan, and David Henneke, who sit on the Legislative Committee, if they had anything to add to Ms. Massie's report. Mr. Ware said there is not much happening at the Capitol. Mr. Luttrull asked about the initiatives lost to date, one of them is mentioned as Strengthen Escape Statute, and what was the objection to that bill. Ms. Massie was not sure, but suspected it was not the bill itself but the timing that it just didn't get heard. He asked if the same applied to the Prohibits Cell Phones in Secure Facilities. He couldn't understand the objection from the legislature when we have some very specific incidences where people had the opportunity to be harmed by having cell phones in facilities. Ms. Massie stated on that case it was her understanding the chair chose not to hear because last year it was heard and advanced and not acted on by the other side so the decision was made not to hear it. Mr. Henneke thought they just didn't want to make it a crime. The director said it was defeated last year, but this year it was made clear that it would not be something we would encourage prosecution on if you accidentally left it in your purse, etc. We were very clear this year that you had to be caught smuggling with the purpose of getting a cell phone to an individual inmate for use to contact a victim or to do other harm to someone on the outside. Mr. Luttrull asked if it is still considered contraband internally. Director said it is contraband and we could not prosecute a private citizen other than to say your visitation is cancelled. However, we could prosecute an offender but not the person that smuggles it in.

XI. COMMITTEE REPORTS

Chairman Rainey noted that the notes from the Pardon and Parole Board Interface Committee, Female Offender Committee, and Executive Committee were circulated. He asked the chair of the Female Offender Committee to report.

FEMALE OFFENDER COMMITTEE

Mr. Logan turned the floor to Rita Cooksey. The committee discussed the status of females and as Ms. Powell has previously indicated, females are being paroled at a lesser rate. Female offender issues will be addressed in partnership with the re-entry conference this fall. Ms. Cooksey recently did a live radio talk show for media attention and will continue to do those. In visiting with district attorney's throughout the state, she has been informed that hopefully within one year we'll be able to document that less women are being incarcerated due to methamphetamine (meth.) crimes. Because of legislation effective last November, there are fewer women being incarcerated for manufacturing and distribution of meth, so we should see results in our system. Dr. Laura Pittman, Ruby Cooper and Ms. Cooksey will attend the National Institute of Corrections next month to explore the classification system for females at every security level to include probationers and parolees. She has been in touch with all four of the state's grant recipients for mentorship, mentoring children of incarcerated persons and each one of them will be attending the July 11, 2006 Quarterly Female Offender Meeting hosted at Eddie Warrior Correctional Center. She has been in contact with and formed a partnership with the Department of Mental Health Women's Program coordinator and she has invited her to tour all facilities that have women and children. Ms. Cooksey hopes to pilot a program for grandparents that are raising grand children and start a support group for them in the near future. There will be a pilot curriculum developed by the Department of Aging that will cover a six week time period.

Ms. Young advised the Female Offender Committee is made up of herself, Mr. Logan and Mr. Ware. On April 29, they attended an all day session at Langston University sponsored by the Oklahoma Black Caucus, Representatives Opio Toure and Jabar Shumate. The title of which was "Emergency Solution Summit to Stop Our Youth From Killing Each Other." Tulsa has a particular problem with this. There were a couple panels of children, two of which were involved in programs at Eagle Point in Oklahoma City and the third panel involved people that worked with kids. In the afternoon, they broke into four different groups, two to brainstorm new ideas to intercept problems in the future, and the other two were; what can churches do, and what can organizations do. It was very informative and a day well spent. They were all asked at the end of the day to make a personal commitment to do something and she has already received a letter asking if she had kept that commitment and what is she doing about it. The group was very serious. Some of the ideas they came up with was to have a youth congress, teach manners in school, intergenerational solution, and how this crime applies to women as intergenerational. We have so much wasted potential, and we have got to get started with the kids. She respects the group for being there. Several legislators were in attendance for the same purpose of how to save our youth.

Mr. Logan attended the Hispanic Criminal Justice Conference last month. It's the first one ever held in this state. He had a chance to tour a women's facility which was being operated by the Correctional Corporation of America (CCA). All security level inmates are in the same prison. Security levels are identified by color coding, but he would never want to see that happen in our state. They have an excellent drug program there. The older inmates who have gone through the program are responsible for operating the program, and he thought it was a good program. They have a non-traditional program for women teaching them carpentry. After they became carpenters, they were allowed to work in a shop where they built storage buildings. They did excellent, outstanding work, and he believes in non-traditional because that is where you make money and women getting out have to take care of families. This will definitely help them and he would like to see something like this in Oklahoma.

He discussed Clara Waters Community Corrections Center(CWCCC) reopening and wanted to make this point to the Board. On Sunday there is a community meeting being held at the Girl Scout Camp on Hefner Road, not far from CWCCC. Land owners and legislators are expected to be there to talk against the opening of this facility which has been around for about 28 years. The objection at this point is hard to understand because we are reopening something that was there for a long time. The only reason it's not open now was because of the tornado which destroyed most of it. Anyone is welcome to attend. We have funds from three different sources to rebuild and open the facility. There is some opposition to it and he wanted to make the Board aware of that. Mr. Ware believed the Board needed to make a statement by saying or discussing our view about CWCCC. He felt that the Board should be defending it also, not just the director. We need the beds and the program. He's afraid of what will happen if we don't get this facility. As part of the record he felt there needed to be at least a consensus on our position for CWCCC. Director Jones spoke as a follow up to what Mr. Logan said. We purchased the building in 1978. It's always been a community residential facility. It has been a work release center. Mr. Reginald Hines used to operate it and he will be going to the meeting on Sunday. After the tornado, we had some insurance difficulties and we needed grant money and FEMA money to rebuild it. It took several more years to go through that process and it's been almost two years and we're getting ready to rebuild. One of the issues is suddenly people realized we were going to rebuild. Although most of the land owners have been our neighbors since 1978, it's amazing how much property values have reportedly gone up in the last few weeks in that area and how much construction has been on the market for the last 20 years, but all of a sudden everyone starts building in an area that has closed businesses, but not because of us. Director Jones wanted to go on record saying we do need this facility and if we move to another location we're going to lose the \$2 million. We would have nothing to build on because the insurance and grant money

has to be for that location, plus we'd have to give back over \$100,000 in FEMA money. It is very unusual to have such a meeting about a facility that has operated since 1978 and has been zoned since 1978. Seems all of a sudden there are grand things along that corridor that we've never heard of before. It is highly unusual to have to defend and possibly lose zoning and a piece of property that we've occupied and been good neighbors since 1978. Chairman Rainey noted there was a CWCCC talking points memo that has been distributed to the Executive Committee. It does an excellent job in going through the history and all the reasons we need it. Chairman Rainey asked Joyce Jackson and Jerry Massie to do something similar to start educating the Oklahoma City area on the necessity of the facility. We are getting congressional heat by the state and federal government about rebuilding. We are all obligated to educate our stakeholders.

Chairman Rainey commented he would be in favor of a resolution but, under the Open Meeting Act since it is not on the agenda, the Board would not be able to formalize such a resolution at this time. Hopefully, the town hall meeting will reassure the immediate residents of our intentions.

PARDON AND PAROLE BOARD INTERFACE COMMITTEE

Chairman Rainey asked Ms. Young, Chairman of the Pardon and Parole Board Interface Committee to present results of their committee meeting. Ms. Young advised they discussed a title change of the committee to State Boards Interface Committee. Not just with the Pardon and Parole Board, but with other state agencies that have boards to better understand what's going on with the other boards. As for the Pardon and Parole Board, it is their intention to stay close to them. There are now sites in eight facilities to do parole hearings without bringing the inmate to the facility for the hearing. In two months, we've saved about \$71 per incident to bring an inmate to parole hearings. It's not actual cash dollars but it saves money where we are short handed. Officers can be better utilized at the facility. She would like to see them in every facility. It seems to be working really well and has been well accepted. Oklahoma's video conferencing is getting attention from other states, and accolades go to DOC for initiating something new in Pardon and Parole. This started as an Ad Hoc Committee created by the Board to work with Pardon and Parole to enhance communications between Department of Corrections, Board of Corrections and Pardon and Parole Board and to actually see teleconferencing come to fruition with such positive feedback is great.

EXECUTIVE COMMITTEE

Chairman Rainey stated discussion was held in Executive Committee about the need to clarify and expand the purpose of this Pardon and Parole Board Interface Committee. They agreed to the name change so that will be on the agenda for the next board meeting. The plan will be to meet every other month with different boards, and invite them to attend our meetings. We'd like to get the District Attorney's Council involved. If those relationships prove to be productive and we agree on best practices and communications between various agencies, a memorandum of understanding (MOU) will be memorialized to make sure everyone is held accountable to those new practices.

Chairman Rainey stated the rodeo contract was discussed and there was discussion about not having a regular board meeting in August. Members are trying to think creatively and differently in what we've done in the past in trying to shore up and use every opportunity to interact with our legislators. A suggestion was made to have a meet and greet session with the legislative branch, possibly in the afternoon or evening in lieu of a board meeting. If anyone has an issue with this they were urged to contact him, Mr. Luttrull, or Mr. Godlove and they'll discuss realigning their plans. The committee also discussed prior legislative contacts and expressed appreciation for Ted Logan and Earnest Ware's communication with the legislators. Board Members remain available to meet with legislators as it is important we continue to educate the stakeholders wherever possible. Every

agency has their hand out and we need to think creatively on how we can distinguish ourselves as an agency and present our needs. Mr. Rainey explained the by-laws require the Executive Committee to make committee selections, but instead of the Chairman putting members on a committee, he would like it to be a consensual process. The Executive Committee wants each member's input as to what committees they'd like to serve. If started in May, they'll be ready to announce in June. The agency wide no smoking policy has been in effect just shy of 1 ½ years, and we want to do a self assessment to see how it's doing. Members are excited about the North Carolina visit for ACA in August. The Oklahoma Board of Corrections has been asked to speak on the impact of Forbes Boards of Corrections on correctional operations. Chairman Rainey told members Dr. Carmichael will circulate a memo via email on training. It is a very aggressive development and training program. The first monograph will be *Built to Last*, which is the precursor to *Good to Great*. It's an excellent book. He has read both of them, and Upper Management has been exploring this book. The Board wants to support the management team so they want to learn what the management team is learning.

XII. NEW BUSINESS

None

XIII. ANNOUNCEMENTS

Chairman Rainey commented the meetings can be extraordinarily long, but thanks to Pam Ramsey and the IT staff it is easy and pleasurable to prepare for these meetings. Almost everything we do is completely on line in an encrypted web site for the Board.

XIV. ADJOURNMENT

Chairman Rainey sought a motion to adjourn. Mr. Ware made the motion followed with a second by Mr. Luttrull. Results of roll call: Mr. Godlove, yes; Mr. Henneke, yes; Mr. Logan, yes; Mr. Luttrull, yes; Mr. Rainey, yes; Mr. Ware, yes; and Ms. Young, yes.

Meeting adjourned at 2:41 p.m.

I hereby certify that these minutes were duly approved by the Board on this 22nd day of June, 2006, in which a quorum was present and voting.

Approved by:

Secretary of the Board

Date: June 22, 2006

Submitted by: _____
Minutes Clerk